Planning & Development
Committee Meeting of Witney Town Council

Tuesday, 17th November, 2026 at 6.00 pm

To members of the Planning & Development Committee - G Doughty, J Aitman, G Meadows, D Temple, J Treloar and R Smith (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings
All Council meetings are open to the public and press unless otherwise stated.

Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance. Priority will be given to those who have registered to speak on an item on the agenda.

Commitment to Civility and Respect
This meeting will be conducted in accordance with Witney Town Council's commitment to the Civility and Respect Pledge. Councillors, officers and members of the public are expected to treat one another with courtesy, dignity, and respect, ensuring that debate remains professional, objective and focused on the business being discussed. Personal criticism, intimidation, or behaviour that could undermine the wellbeing of those present is inconsistent with the standards expected of the Council.

Recording of Meetings
In accordance with the Openness of Local Government Bodies Regulations 2014, public meetings may be filmed, audio-recorded, or photographed. Anyone intending to record the proceedings is asked, as a courtesy, to inform the Committee Clerk before the meeting begins.

This meeting will be broadcast live via Microsoft Teams and recorded; by attending or participating, you consent to the recording and public sharing of audio and video, which may be made available for later viewing. For details on how personal data is handled, please see the Privacy Notice

To view the meeting please follow this link **Planning & Development 27.11.2026**

Agenda

1. **Apologies for Absence**

   To consider apologies and reasons for absence.

   Committee Members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior** to the meeting, stating the reason for absence.

   Standing Order 8(e)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. **Declarations of Interest**

   Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

Date of Publication 11 November 2026

3. **Minutes** (Pages 4 - 50)

At its meeting on 6 October 2026, the Committee deferred approval of the minutes from the meetings held on 23 June, 14 July, 4 August, 25 August, and 15 September. This was because an in-person quorum was not present at the meeting, meaning the Committee was unable to formally approve and sign-off the minutes

a) To adopt and sign as correct the minutes of the Committees held on 23 June, 14 July, 4 and 25 August, 15 September, 6 October and 27 October.

b) Matters arising from the minutes of 23 June, 14 July, 4 and 25 August, 15 September, 6 and 27 October.

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 25. Matters raised shall relate to the following items on the agenda.

5. **Planning Applications** (Pages 51 - 52)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

6. **Planning Decisions** (Pages 53 - 61)

To receive and consider a schedule of planning decisions from West Oxfordshire District Council.

7. **Application for Renewal of a Pavement Licence - The Company of Weavers, 31 Market Square, Witney** (Pages 62 - 64)

To consider application W/26/01156/PAVLIC for the renewal of a Pavement Licence at The Company of Weavers, Market Square, Witney, under the Business and Planning Act 2020.

8. **Notification of Planning Appeal Decision - 10 Hangar Close, Witney** (Pages 65 - 67)

To receive the Planning Appeal Decision ref: 6010073 from the Planning Inspectorate. Original planning application number 26/00373/FUL.

9. **Notification of Planning Appeal Decisions - 46 Market Square, Witney** (Pages 68 - 75)

To receive the Planning Appeal Decisions - Appeal A ref: 6009101 and Appeal B ref: 6009103 from the Planning Inspectorate. Original planning application numbers 25/01989/FUL and 25/01990/LBC.

10. **Notice of Proposed Off-Street Parking Order - West Oxfordshire District Council (Off Street Parking Places) No.1 Order 2021 (Variation) (No.3) Order 2026 - Marriotts Walk Car Park** (Pages 76 - 83)

To receive and consider the Notice of Proposal from West Oxfordshire District Council and consider any response.

11. **Witney Air Quality Management Area** (Page 84)

To receive the correspondence from West Oxfordshire District Council following the response submitted by the Committee and consider any further response.

Town Clerk

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Mrs Sharon Groth FSLCC FCMI Assoc.CIPD
Town Clerk

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